

The Altavista Planning Commission held a regularly scheduled meeting on Monday, January 3, 2011 at 5:00PM in the Council Chambers at Town Hall. The meeting was called to order by Chairman Barbee at 5:05PM.

Members Present	-	Jerry Barbee, Chairman
		Bill Ferguson
		Laney Thompson
		John Woodson
Not Present	-	Tim Wagner
Also Present	-	Rudy Burgess
		Cheryl Dudley
		John Eller
		Webb Henderson
		Mark Thomas
		Dan Witt

The agenda was reviewed and approved as presented. A motion was made by Mr. Ferguson seconded by Mrs. Thompson. All members were in favor with none opposing.

The minutes from the meeting held on Tuesday, December 7, 2010 were reviewed and approved as presented. A motion was made by Mr. Ferguson and seconded by Mr. Woodson. All members were in favor with none opposing.

Mayor Burgess started the meeting by thanking the Planning Commissioners and expressing gratitude for the work that they do on the PC and the time they take to do this work.

Mr. Witt suggested the PC consider having a second meeting in January so that the work on the Zoning Ordinance update will continue. They agreed.

The PC reviewed the Zoning Ordinance. Article I – Administration. The PC found had no recommendations for this section of the ordinance.

Article II – Definitions and Use Types. Mr. Barbee asked if there should be a definition for a Planned Unit Development (PUD). Mr. Witt stated that the definition may be listed as Planned Residential Subdivision. Mr. Barbee asked for it to be renamed as a PUD since it is referred to as that throughout the ordinance.

Mr. Witt asked Mr. Eller what the difference was between an Accessory Building or Structure and Accessory Use. Mr. Witt asked this in reference to an in-ground pool, which is listed as an Accessory Use and an above-ground pool which is considered to be an Accessory Building or Structure. Mr. Eller replied that it should not matter both are treated the exact same way (structure) throughout the body of the ordinance. **(Listen to recording to see what John actually said.)**

Mr. Witt explained that the building setback lines for the front, side, and rear of a building, in the draft ordinance are determined as if someone were looking down from above the building and include the overhang. Mr. Witt stated the current ordinance the setbacks are determined from the foundation or exterior walls. He recommended that the setbacks not be changed. The PC and the SC agreed with Mr. Witt's recommendation.

Chairman Barbee pointed out the definition for 'Group Home' should be changed from reading 'mentally retarded' to "intellectually disabled". The Virginia Department of Mental Health, Mental Retardation and Substance Abuse Services will remain as they are printed.

Article III – Districts Section 86-72 (B) the date of 2002 will change to 2011 once it is adopted by TC and in section (F) the date should change from 1978 to 2002.

The recommendation for Section 86-132 Permitted Uses under Residential Types- a Community Garden will be allowed with a SUP. For Civic Use Types a Utility Service, major the recommendation is to not permit such use. The recommendation for college/university in R1 was to not permit.

Mr. Witt pointed out that Section 86-140- Provisions for Corner Lots- needs to have the definition of that requires an 'open alley or street.' Currently a corner lot is determined only by the intersection of a street or alley but does not require either to be open.

The recommendation for Section 86-192- Permitted Uses a Community Garden in the R2- will be allowed with an SUP in the R-2 as well. The recommendation by the SC was to eliminate college/university and utility service, major, from the draft.

Section 86-296 Minimum Setback Requirements – Principle structure should have a 10' side yard.

Section 86-325 Minimum Setback Requirements – Add 'or when bordering a residential district' to the side and rear setback wording.

Section 86-352 Site Development Regulations under Industrial Use Types- a recycling center should be require SUP.

Section 86-355 Minimum Setback Requirements- Needs to state: 'Except when bordering any residential district.

A called meeting was scheduled for Tuesday, January 18, 2011 at 5:00PM to further discuss Articles IV and V.

Election was held for the Planning Commission members. Mr. Ferguson nominated Mr. Barbee for Chairman and motion was second by Mrs. Thompson. All members were in favor with none opposing. A nomination was made by Mr. Woodson for Mr. Wagner to serve as Vice-Chairman and the motion was

seconded by Mrs. Thompson-pending the acceptance of Mr. Wagner's nomination. All members were in favor with none opposing. (Note: Mr Wagner did accept)

The meeting was adjourned at 6:31PM

Jerry Barbee, Chairman

Dan Witt, Assistant Town Manager